

City of Portsmouth
 Application for Conditional Use Permit
 For Use, Activity or Alteration in a Wetland or Wetland Buffer
 [Zoning Ordinance – Section 10.1010 – Wetlands Protection]

Date Submitted: _____ Fee: _____
 Site Address: _____ Map _____ Lot _____
 Zoning District: _____ Lot area: _____ sq. ft.

Owner	Applicant
Name _____	Name _____
Address _____	Address _____
Phone _____	Phone _____
Email _____	Email _____

<p>Proposed Activity (check all that apply):</p> <p><input type="checkbox"/> New structure</p> <p><input type="checkbox"/> Expansion of existing structure</p> <p><input type="checkbox"/> Other site alteration (specify): _____</p>	<p>Impacted Jurisdictional Area(s) (check all that apply):</p> <p><input type="checkbox"/> Inland wetland <input type="checkbox"/> Inland wetland buffer</p> <p><input type="checkbox"/> Tidal wetland <input type="checkbox"/> Tidal wetland buffer</p>
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Total area of inland wetland (both on and off the parcel): _____ sq. ft.	
Distance of proposed structure or activity to edge of wetland: _____ ft.	
Total Area on Lot	Area to be Disturbed
Inland wetland _____ sq. ft.	_____ sq. ft.
Tidal wetland _____ sq. ft.	_____ sq. ft.
Wetland buffer _____ sq. ft.	_____ sq. ft.

Description of site and proposed construction: _____

See reverse side for Submission Requirements and Information for Applicant.
 Both sides must be signed to complete this form.

 Owner Date: _____

 Applicant (if different) Date: _____

Submission Requirements

The applicant must file 22 copies (10 copies for the Conservation Commission and 12 copies for the Planning Board) of a stamped and folded Site Plan to scale showing the location of the proposed structure, use, activity or alteration in relation to the wetland, as determined by on-site inspection by a certified wetland scientist at a time when conditions are favorable for such inspection and delineation. The plan shall include all information specified in Section 10.1017.20 of the Zoning Ordinance, and shall include a locus map with a north arrow.

Information for Applicant

If there is any question, however slight, of the presence of wetlands on the site, the applicant should consult the City Wetlands Map on file in the Planning Department. If it appears that wetlands might exist on site, the applicant should become familiar with the provisions of Section 10.1010 of the Zoning Ordinance.

Review by Independent Certified Wetland Scientist

In the majority of cases the Planning Board will require the opinion of a qualified independent certified wetland scientist. In such cases the procedure is that the Board applies to the Rockingham County Conservation District for the services of such an individual. The findings of the certified wetland scientist will include, but are not limited to, the suitability of the site for the proposed use and the effect of the project on the wetlands on site and in the vicinity.

The certified wetland scientist will render a report to the District, with copies to the Planning Board and the Conservation Commission. The District will bill the City directly for the services of the certified wetland scientist. The owner /applicant shall forward a check to the City made payable to Rockingham County Conservation District prior to the petition being reviewed by either the Conservation Commission or the Planning Board.

Following the receipt of the report from the Rockingham County Conservation District, the Conservation Commission will review the application and will make a recommendation to the Planning Board. Once such a recommendation is made by the Conservation Commission, the Planning Board will schedule a Public Hearing.

I have read and understand the above information. I will pay any additional fees due as required above.

Owner Date: _____

Applicant (if different) Date: _____